



School District of Flagler County
Student Transfer Request Form
Transfer between School Districts

Table with 2 columns: OFFICE USE ONLY, Assigned School, Approval Date, Letter Sent

Student's Name:
Parent or Guardian:
Residence Address:
Mailing Address:
Email Address:
Home Phone: Work Phone: Cell Phone:
School & District student is currently attending:

School year for which request is being made: 20\_\_ - 20\_\_
Student's grade level during the requested school year: \_\_

Please check all that apply to your child.
ESOL ESE 504 Other

Type of Transfer Request:
[ ] Transfer into Flagler Schools by a non-Flagler resident
Flagler county school you wish your child to attend:
[ ] Transfer out of Flagler Schools by a Flagler resident
Out of County school your child will attend:

Specific reason(s) for requesting transfer:

- Out of district transfers into Flagler County Schools... will be approved on a case-by-case basis.
Applicable Choice Form must accompany this form.
Parents must show verification of release from the home school district...
This application is for one school year and a new form must be completed each year...
You will be notified in writing as to the school assignment.
Parents are responsible for student transportation.
The District reserves the right to revoke the choice privilege at any time during the school year.
For transfers between school districts, submit this application to the FCSB Office of Student Services...

Parent/Guardian Signature Date
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Signature of Superintendent/Designee:

Date of approval by Flagler County School Board:

Return completed form to: Katrina Townsend, Office of Student Services: School Choice, Flagler County Public Schools, P.O. Box 755, Bunnell, FL 32110